

THE WOODVILLE TOWNSHIP TRUSTEE'S REGULAR MEETING – April 16, 2025

Chairman Paul Runion called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

Attendance:

Trustees: Paul Runion, Bill Hammer and Ken Green
Fiscal Officer: Lori Kepus
Sandusky County EMS Chief: Jeff Jackson (left at 7:07 pm)
Fire Chief: Tim Schnitker
Assistant Fire Chief: Mark Grove (left at 7:52 pm)
Road Supervisor: Jim Busdiecker

EMS – Another record-breaking month for the entire county system. We just keep getting busier and busier. LS19 made 63 runs in March with 28 transports to area hospitals.

FIRE DEPARTMENT – Fire Chief Tim Schnitker reported on the following:

- Martin Marietta Silo Fire Complete. We need to talk about their question of billing. We will be submitting 200' of Rubber 1-1/3" hose for replacement. A lot was learned and hopefully some new procedures going forward.
- Noah Robleski was voted into full membership.
- Anthony Kirkendall has started the Volunteer Firefighter Course at Penta.
- Blood Donation dates for the last half of this year are: July 11, August 15, September 5, October 10, November 7 and December 12. I have encouraged them to make it consistently the second Friday of each month next year just for consistency.
- Tornado Siren Board for the Village Administration Office was sent in to be fixed. The Westwood Cemetery Siren worked. We are getting prices for batteries.
- Most of the cameras in the station are not working. We are looking into options.
- We are reordering the cut-out breaker for the station generator.
- Mike Brzeczek snapped the roof back together.

Dave Miller, Assistant Fire Chief, has retired from the Woodville Township Volunteer Fire Department effective April 7, 2025 after serving the Fire Department for 35 years. He did return all department related equipment, but also took his personnel file out of the fire chief's office without permission of the fire chief or trustees. Trustee Runion will contact Dave and get this original file back as it is Township property and cannot be removed. Trustee Green made a motion to accept Dave Miller's resignation. Trustee Runion seconded. All answered yes to roll call. Motion passed. The Trustees thank him for his many years of service to the department.

Trustee Green made a motion to approve the direct deposit payment of **\$7,475 for the Firefighter's 1st Quarter, 2025 payment for runs and training**. Trustee Hammer seconded. All answered yes to roll call. Motion passed.

Trustee Hammer made a motion to accept the quote from Morlock Asphalt, Portage, for **crack-sealing and striping the parking lot at the Fire Station** up to \$9,000. Trustee Green seconded. All answered yes to roll call. Motion passed. The quote from Morlock was \$8,215 for two coats of sealer and restriping.

ROAD DEPARTMENT – Road Supervisor Jim Busdiecker reported on the following:

- Busy working on equipment and hauling scrap
- Switching all equipment and vehicles over from winter use to summer use
- The Woodville Buckeyes 4H will clean up trash on TR 28 and TR 93 on April 27
- I need to fix a tile going into a catch basin on TR 123 between TR 93 and TR 40, but I need to investigate where the tile is actually going.
- Kyle Heins' ditch is plugged after debris from a farm field that is not his filled his ditch after the latest storm. Trustee Runion will address this issue with Kyle. The culvert is possibly cracked and it may be possible to just eliminate the north end.

Trustee Hammer made a motion to participate in the county engineer's annual **Pavement Marking Contract** and to submit **TR 28** from TR 165 to TR 169 and **TR 16** from TR 165 to TR 169, centerline only, which is just over 2 miles. Trustee Green seconded. All answered yes to roll call. Motion passed.

Trustee Runion made a motion to adopt a resolution to participate in **ODOT's winter salt contract** and to order **50 ton** of salt for next season. Trustee Green seconded. All answered yes to roll call. Motion passed.

Trustee Hammer made a motion to accept the quote from Morlock Asphalt, Portage for **crack-sealing and striping the parking lot at the Road Garage** up to \$2,000. Trustee Runion seconded. All answered yes to roll call. Motion passed. The quote from Morlock was \$1,490 for two coats of sealer and restriping.

CEMETERY – Jim Busdiecker reported on the following:

- Hauled all grindings from the road garage to Westwood Cemetery as we are about to start laying out the roads in the new addition.
- Started mowing all three cemeteries.
- Will soon begin spring foundations. We have a large order this spring – 4 veterans, 3 singles, and 5 double lots.
- A deed was issued to Norman and Bernadette Riffle, Woodville, for 2 lots in the veteran's section.

ZONING – The Zoning Board of Appeals held a public hearing on April 14 to review a conditional use permit application from Jennifer Millerschone, 7593 SR 582, Woodville for a home-based business permit to allow dog breeding, rabbits, chickens, and to sell eggs and baked goods. She also plans to raise cattle in the future. The permit was granted with conditions including only 3 breeders at time. Her business' name is Black Swamp Bullies and their email address is www.blackswampbullies.com.

FISCAL OFFICER

The Township's 2023-2024 state AUP audit is complete with no exceptions found. The auditor returned all documents today.

Fiscal Officer Lori Kepus has resolved an issue with the Village of Woodville regarding the Township's electric bills. For the last four months, the bills have been very high. The village recently installed new electric and water meters as they switched from manual readings to automatic. The issue was an input error which resulted in the Township receiving over a \$2,000 credit. Everything appears to be running smoothly now.

Trustee Hammer made a motion to approve the warrants. Trustee Green seconded. All answered yes to roll call. Motion passed. Trustee Green made a motion to approve the April 2, 2025 regular meeting minutes. Trustee Hammer seconded. All answered yes to roll call, except Trustee Runion abstained as he was not in attendance at this meeting. Motion passed.

At 8:53 p.m., with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code's Sunshine Law.